

Warm and Welcoming Spaces Grant Funding

Supporting Information

The need for a Warm and Welcoming Space:

Derbyshire County Council understands there are increasing concerns that vulnerable residents may find it increasingly difficult to heat their homes, and therefore the likely impact on physical and mental health over the up-and-coming months. In response to this, the Council has developed a Derbyshire Warm and Welcoming Spaces initiative. A Derbyshire Warm and Welcoming Space is a free and warm space for people across Derbyshire who are struggling to heat their homes this winter.

Who can apply?

We want to encourage charities and community venues to apply for this funding. Anyone can sign up to the warm and welcoming spaces pledge, including NHS partners, cafes or hospitality venues or District and Borough Councils.

Eligibility criteria:

Funding is available to voluntary and community organisations that are formally constituted and sign up to the pledge. All applicant groups/organisations must be formally constituted. Formally constituted means you must have a bank account with at least 2 independent signatories, a governing document or list of governing members, a purpose, and a set of rules. All successful applicant groups/organisations must have the appropriate insurance in place for their activities.

The pledge:

All organisations applying to the Derbyshire Warm and Welcoming Spaces Grant Programme need to be able to fulfil the following eligibility criteria.

- Derbyshire Warm and Welcoming Spaces will be inclusive, non-judgmental spaces where everyone can expect to be treated equally, with dignity and respect and receive a warm welcome from staff and volunteers.
- Derbyshire Warm and Welcoming Spaces are heated and may provide basic refreshments such as a warm drink and a biscuit.
- Derbyshire Warm and Welcoming Spaces will be free with no hidden costs to those using them.
- All Derbyshire Warm and Welcoming Spaces will have seating and may have Wi-Fi and power points available.
- Every Derbyshire Warm and Welcoming Space will be provided with information about the Let's Chat Derbyshire campaign and the Winter Pressure Single Contact Point: to support professionals (working or volunteering) to refer and signpost vulnerable residents to essential services and self-help advice this winter

- All Derbyshire Warm and Welcoming Spaces will implement any health protection considerations that are brought in by National Government. This will help the people working, volunteering, and attending the warm space keep well this winter.
- All Derbyshire Warm and Welcoming Spaces will follow their own food hygiene procedures (contact your local environmental health team for help and advice)
- Each Derbyshire Warm and Welcoming Space will have their own clear safeguarding and fire safety policies to adhere to.
- Each Warm and Welcoming Space will [go to the Warm Welcome website](#) and register their venue so that it can be found on the national online map.
- All Derbyshire Warm and Welcoming Spaces will aim to run through the winter months.
- All venues will be registered and those eligible for grant funds will provide attendance counts to Derbyshire County Council.

What the funding can pay for?

Grants will be made available to Voluntary and Community Sector (VCS) organisations and community-led groups in Derbyshire for the creation or improvement of Warm and Welcoming Spaces for local communities, funded by Derbyshire County Council. These grants will be a maximum of £1000 and this could be spent on a variety of project costs including:

- Additional energy costs
- Furniture and improvement to facilities
- Additional staffing costs to cover extended hours
- Additional cleaning costs to ensure compliance with health protection guidance
- Activities and refreshments
- Additional activity costs.

Funding available to organisations will depend on the capacity of your venue, the number of hours you can make this space available and the length of time you can offer your Warm Space.

Filling in the application form:

Applications can be requested to be sent to organisations by email or by post by emailing Grants@Derbyshire.gov.uk

Applications can be submitted, on a rolling basis, between 1st November 2023 and 1st March 2024.

Only one Warm and Welcoming Space grant is available per venue. Warm and Welcoming Spaces Panel will assess all applications submitted and provide a decision on funding within 14 days.

Project Approval process and selection criteria:

- Application form and guidelines issued to organisation
- Application completed and returned by organisation
- Applications will be reviewed against the eligibility criteria as stated above
- Announcement of award of grant to successful bidder
- Warm Spaces provision to commence

Conditions of grant funding:

- The grant is available to support a Warm and Welcoming Space provision between 1st November 2023 – 31st March 2024
- Funding must be used for the specific purpose for which it is granted
- Funding will be paid in full in advance on receipt of signed conditions of grant from the organisation
- Derbyshire County Council retains the right to reclaim, at any time, all or part of the awarded money if it is not spent for the purpose it was awarded.

Monitoring and evaluation:

- Successful organisations receiving the Warm and Welcoming Spaces grant funding will be required to provide monitoring information to Derbyshire County Council monthly.
- Microsoft Forms monitoring template will be provided to all participating organisations to complete.
- All organisations receiving grant funding will be required to complete a final report showing the total grant received and how the grant was spent.