## **National Fraud Initiative - Data Deletion Schedule**

The following data deletion schedule applies to the NFI data matching exercises, including all proof of concept (research and development) data matching. In the event that the Cabinet Office elects to terminate the NFI then an appropriate data deletion timetable for all intelligence will be derived and communicated.

NFI Area	Data Deletion	Matches withdrawn and archives made available	NFI Matches Deletion	NFI Prior Year Matchkey <sup>1</sup> Deletion
National Exercise	Within 12 <sup>23</sup> months of the data <sup>4</sup> being re-supplied, passing data quality checks and being accepted for the next national data matching exercise (or after 12 months if data is not part of the national exercise).	Within 7 months of the next national exercise data matches being released (or after 12 months if data is not part of the national exercise).	Within 9 months of the next national exercise data matches being released (or after 14 months if data is not part of the national exercise).	After 6 years.
ReCheck	Within 9 <sup>2 3</sup> months of the data <sup>4</sup> being re-supplied, passing data quality checks and being accepted for the next national data matching exercise/annual CTSPD exercise (or after 12 months if data is not part of the national exercise*).	Within 7 months of the next national exercise/annual CTSPD exercise data matches being released; or after 12 months*.	Within 9 months of the next national exercise/annual CTSPD exercise data matches being released; or after 14 months*.	After 6 years.
FraudHub	Within 18 months of the data matches being released or when a new data file is uploaded	n/a	After 18 months	n/a
AppCheck	Within 12 months of match being released	n/a	After 12 months.	n/a
Data subsequently proved inaccurate or corrupt	Within 5 <sup>2</sup> months of the data <sup>4</sup> inaccuracy being confirmed.	n/a	Within 5 months of the data inaccuracy being confirmed.	Within 5 months of the data inaccuracy being confirmed (if generated).

<sup>&</sup>lt;sup>1</sup> The prior year matchkey consists of a unique reference key and comments recorded by participants. If these comments included personal details then they would be retained as part of the matchkey. No NFI personal details fields are retained.

<sup>&</sup>lt;sup>2</sup> The NFI Backup policy means that there are traces of deleted NFI files remaining within the backup environment for up to three months.

<sup>&</sup>lt;sup>3</sup> Unless a specific timetable has been approved and documented as part of the proof of concept project scoping or as approved by another audit agency.

<sup>&</sup>lt;sup>4</sup> Defined as source data and any processed data generated.

## **Worked Examples**

NFI Area	Data submitted	Data Deletion	Match Withdrawal and Archives made available	NFI Matches Deletion	NFI Prior year matchkey <sup>1</sup> and comments deletion
National Exercise	A dataset submitted in October 2020 for NFI 20/21 with matches released in January 2021.  The data would be used throughout NFI 20/21 until it is replaced with 22/23 data.	Data for NFI 22/23 is submitted in October 2022 so this dataset would be resubmitted at that time. The dataset submitted in October 2020 would therefore be deleted by October 2023.	NFI 22/23 matches go live in January 2023. Therefore, the archive for NFI 20/21 matches would be available by August 2023.	The matches resulting from the dataset submitted in 2020 would be deleted by October 2023.	By 2027.
ReCheck - CT and ER data	Datasets submitted in December 2021 for the CTSPD 21/22 annual exercise with matches released the same day (i.e. December 2021).	NFI CTSPD 22/23 is scheduled for December 2022 so these datasets would be resubmitted at that time Therefore, the dataset submitted in December 2021 would be deleted by September 2023.	The archive for CTSPD 21/22 matches will be available in July 2023.	CTSPD 21/22 matches will be deleted in September 2023.	By 2027.
FraudHub	Data submitted in March 2023.	By December 2024	n/a	By December 2024	
AppCheck	Application Record submitted March 2023.	By March 2024	n/a	By March 2024	
Data subsequently proved inaccurate or corrupt	Data submitted in October 2022, that was confirmed as corrupt in December 2022.	By May 2023	n/a	By May 2023	By May 2023 (if generated)